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## American Limb & Orthopedic Co. of Valparaiso

201 E Morthland Drive Suite 2  
Valparaiso, Indiana 46383  
Phone: (219) 531-7479 Fax: (219) 531-0465  
[www.americanlimbvalparaiso.com](http://www.americanlimbvalparaiso.com)

### CANCELLATION POLICY

Thank you for choosing American Limb & Orthopedic Company of Valparaiso for your orthotic and prosthetic needs. When you schedule an appointment with us, we reserve this time slot for you to be seen. Should you need to cancel or reschedule this appointment, please call our office at (219) 531-7479 as soon as possible. We will accommodate your needs to the best of our ability.

Due to the amount of patients and our high standard of care, we ask that you please notify us if you will be more than 15 minutes late, as we may have to reschedule your appointment. Please notify us 24 hours in advance if you have any cancellations or reschedules. Failure to do so can result in a \$35.00 charge.

**Please review the above information and sign below. Your signature indicates that you understand this policy and agree to abide by it.**

Print name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_